

NERIM GROUP OF INSTITUTIONS

POLICY AND GUIDELINES FOR SPOT ADMISSION INTO B.COM, B.A. (Psychology), BSW AND BCA PROGRAMME, 2025-26

1. Spot admission shall take place as per the prescribed guidelines of the Directorate of Higher Education Assam and University regulations.
2. **Spot Admission will be held for both Registered and Non- Registered candidates on SAMARTH Portal**
3. **The Spot admission shall be held on the following dates: 20th June (Friday), 21st June (Saturday), 23rd June (Monday) and 24th June (Tuesday), 2025 from 9 a.m. to 5 p.m.**
4. Admission shall take place on first come- first serve basis.
5. Admission shall take place till the fulfillment of intake capacity of seats in the respective Programmes.
6. Help desk is arranged for the candidates in order to ensure smooth conduct of Spot admission process. The following faculties will be the co-coordinators of help desk:
 - **Dr. Navaraj Lamshal (Mobile No. 8876414642)- B.Com**
 - **Dr. Nabanita Chakraborty (Mobile No. 8486655962)-B.A. Psychology**
 - **Dr. Smitakhi Mahanta (Mobile No. 9101534054)- BSW**
 - **Dr. Chayanika Sharma (Mobile No. 9854017272)-BCA**
7. Eligibility criteria for Spot admission in B.Com, B.A. (Psychology), BSW and BCA :
 - 10+2 passed in any stream.
8. During the Spot admission process, the eligible candidates must bring the following documents:
 - Two passport size photographs.
 - Aadhaar/ PAN card (ID Proof).
 - DOB Certificate/ Class 10th Admit.
 - Class X and Class XII Marksheets.
 - Digital signature.
 - Caste Certificate, Quota Certificate (if any).
 - Domicile State Certificate (if any).
9. Admission process shall take place in the following manner:
 - Submission of completed application form along with supporting documents by the candidate.
 - Screening of application forms by the institution.
 - Final selection will be made based on the fulfillment of prescribed criteria.
 - Thereafter, the candidates will be required to pay the prescribed admission fees in order to secure the seat.
10. Admission policy is subject to periodic review and updates as per the regulatory guidelines.